

*The* CURRENT  
OF THREE RIVERS



LIFE TO EAGLE  
SEMINAR



BOY SCOUTS OF AMERICA®  
GREATER ALABAMA COUNCIL



# LIFE TO EAGLE SEMINAR

*The Trail is almost Complete*



## Highlights

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## Attachments

- 12 Steps from Life to Eagle p.36
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- Eagle Scout Project Management p.47

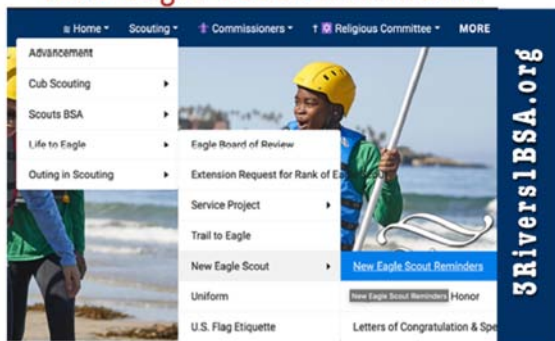
## Message

*You are planning to achieve the most coveted award in Scouting. Plan, Organize, and Prepare – this next step on your trail to Eagle will require to you “Do Your Best”. This step will be remembered for years to come. Your project will reflect your pride in serving others. May this and all your endeavors be successful. Remember: No one can get to the top without help from others.*

*We (Your Family, Scouting, Friends, and Community) look forward to congratulating you on this most prestigious achievement.*

*- Three Rivers Advancement Committee*

## New Eagle Scout Reminders

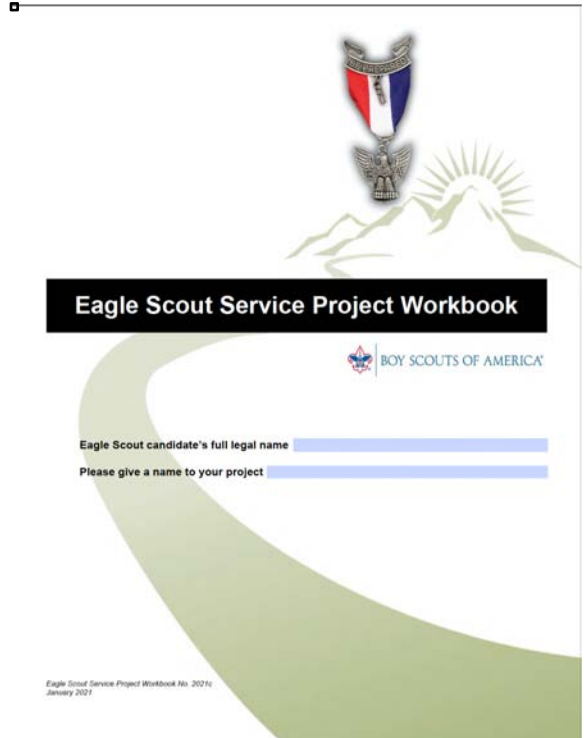


# Life to Eagle



## Disclaimer

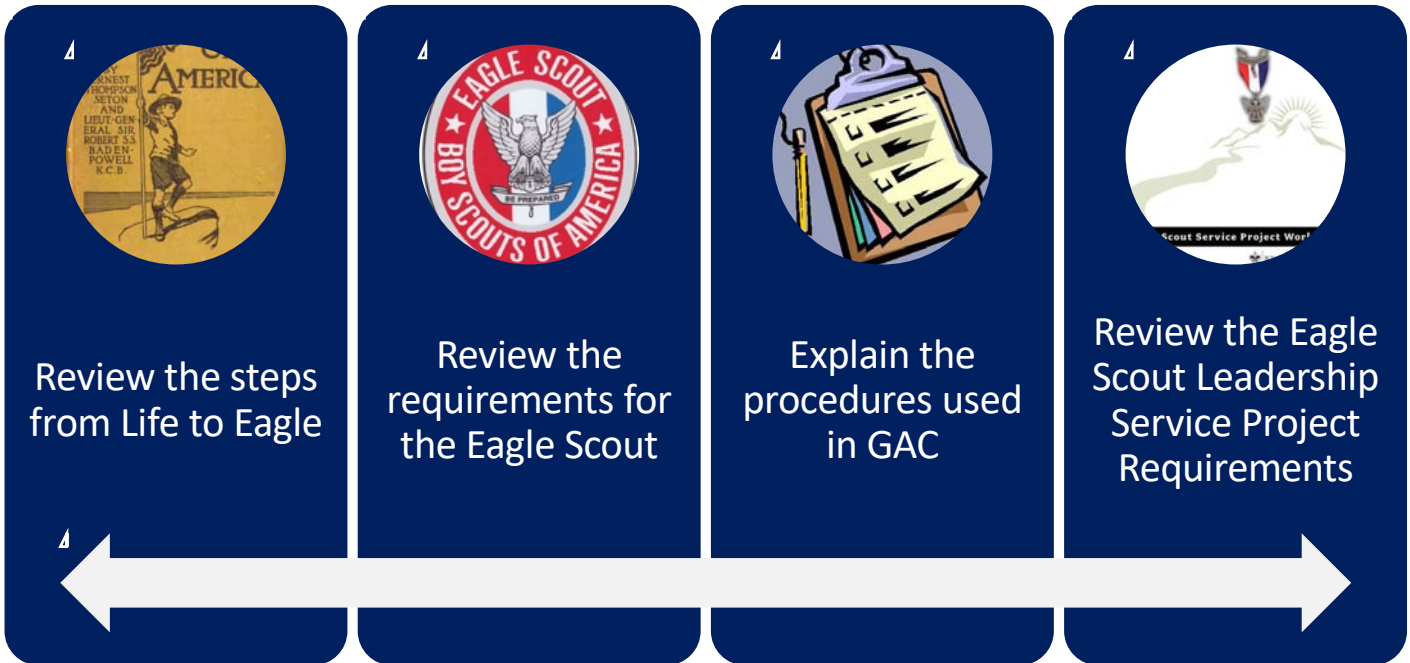
This presentation is NOT an official publication of the Boy Scouts of America nor the Orange County Council; **however the contents are taken directly from the official BSA "Guide to Advancement – 2021" and Eagle Scout Service Project Workbook No. 2021c.**



# Life to Eagle



## The Purpose of this Workshop



Bonus: What is an Eagle Scout





# Life to Eagle

## PURPOSE OF EAGLE SCOUT AWARD

A recipient of the Eagle Scout Award is a Boy Scout, Varsity Scout, or qualified\* Venturer who applies the principles listed below because of determination and persistence through the advancement program. An Eagle Scout has hit the AIMS of Scouting, and has a proven track record in each Method of Scouting.

### Demonstrated

- Concern for others
- Ability to help others through skills learned
- Ability to live and work cooperatively with others
- Concern for self by improving ones physical fitness to the limits of their ability
- Capacity for leadership

### AIMS OF SCOUTING

- Participating citizenship
- Growth in moral strength and character
- Development in physical, mental, and emotional fitness

### Note:

Religious Concepts are rooted in Scouting's IDEALS

### METHODS OF SCOUTING

#### IDEALS

Oath - Law - Motto – Slogan

#### PATROLS

Peer groups - elected representation – activities

#### OUTDOORS

All outdoor programs

#### ADVANCEMENT

Self-reliance - ability to help others

#### ADULT ASSOCIATION

Image - role model – example

#### PERSONAL GROWTH

Good Turn - service projects - religious emblems

#### LEADERSHIP DEVELOPMENT

Leadership skills and practice – citizenship

#### UNIFORM

Commitment to aims - identity



An Eagle Scout is one who has taken the Scout Oath and Law, to which he has promised, and embodied them within their character. The Oath and Law have become part of them; they guide and direct the Scout.

In the three parts of the Scout Oath, a Scout promises upon their honor to do their best; to do their duty to God and their country, and to other people at all times, and by keeping themselves physically strong, mentally awake, and morally straight.

Likewise, an Eagle Scout obeys and lives by the Scout Law in every action they do. The Eagle Scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean and reverent. Each is an important foundation stone in the building of strong character.

The Eagle is the highest and most coveted award in all of Scouting, and it is the last major step in the advancement program. It is, at this point, that Scouting has achieved its purpose (AIM) in these Eagles.

Awarding the Eagle is an important and serious matter. It is the climax and goal toward which this Scout has been working for several years. It is the culmination of the efforts of the parents and leaders of this Scout. It is an occasion for pride and joy.”

The Trail to Eagle Starts and remains under the Scoutmasters guidance, by the SM’s ability to communicate and measure this young scout’s ability to “Show Scout Spirit”, by their ability to provide leadership training (JLT), and by the example the SM and ASM set (Methods). \*In order for a Venturer to be an Eagle Scout candidate, they must have achieved First Class rank as a Boy Scout or Varsity Scout. Scouts – and then can advance at whatever rate they want, but remember that all Eagle requirements except the Board of Review must be finished before their 18<sup>th</sup> birthday.



# Life to Eagle

## PURPOSE OF THE PROJECT

### Eagle Scout Requirement 5

While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the Eagle Scout Service Project Workbook, No. 512-927, in meeting this requirement.

### Project Purpose

In addition to providing service and fulfilling the part of the Scout Oath, "To help other people at all times," one of the primary purposes of the Eagle Scout service project is to learn leadership skills, or to improve or demonstrate leadership skills you already have. Related to this are important lessons in project management and taking responsibility for a significant accomplishment.

**REQUIREMENT 5.** While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the Eagle Scout Service Project Workbook, No. 512-927, in meeting this requirement.

Project name: \_\_\_\_\_

Date project finished

Month	Day	Year

Grand total of hours: \_\_\_\_\_ (from Eagle Scout Service Project Workbook—for statistical purposes only)

### What Is Meant by "Give Leadership to Others ...?" (See the Guide to Advancement, topic 9.0.2.4)

"Others" means at least two people besides the Scout. Helpers may be involved in Scouting or not, and of any age appropriate for the work. Councils, districts, and units shall not establish requirements for the number of people led, or their make-up, or for time worked on a project.

## WHERE DO I COME UP WITH A PROJECT IDEA?

### Choosing a Project

Your project must be for any religious institution, any school, or your community. It is important to note, however, that the BSA has defined "your community" to include the "community of the world." Normally, "your community" would not refer to individuals, although a council or district advancement committee may consider scenarios in which an individual in need can affect a community. It is then a matter of identifying a source representing the "community" who will provide approvals. For more information, see the Guide to Advancement, No. 33088, topic 9.0.2.5.

Your project must present an opportunity for planning, development, and leadership. For example, if a blood drive is chosen and the blood bank provides a set of "canned" instructions to be implemented with no further planning, the planning effort would not meet the test. You may need to meet with blood bank officials and work out an approach that requires planning, development, and leadership. This might involve developing and carrying out a marketing and logistics plan, reaching a challenging collection goal, or coordinating multiple blood collection events.

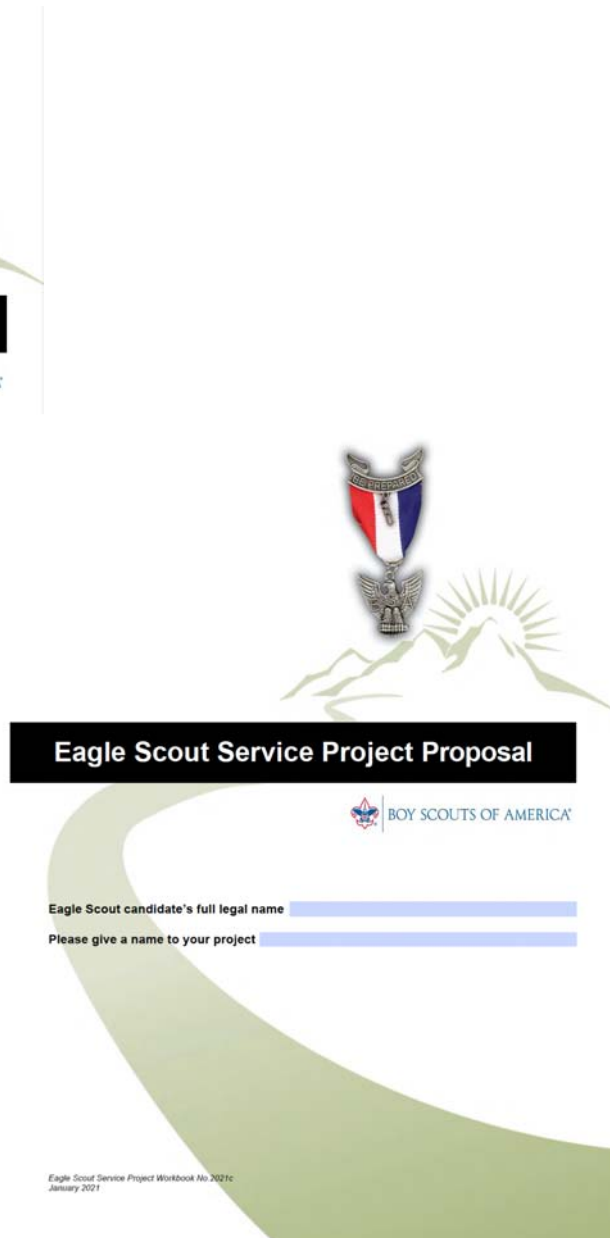
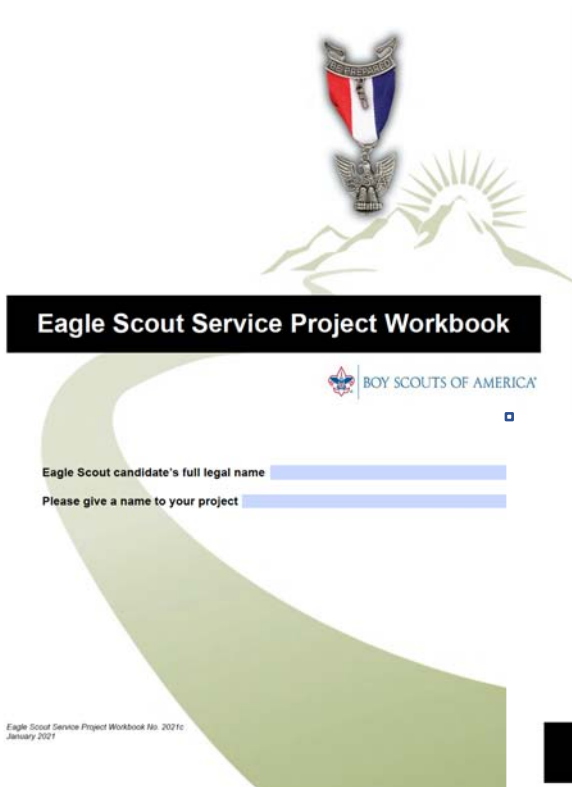
An Internet search can reveal hundreds of service project ideas. Your project does not have to be original, but it could be. It might be a construction, conservation, or remodeling project, or it could be the presentation of an event with a worthwhile purpose. Conversations with your unit leader, teachers, your religious leader, or the leaders of various community organizations can also uncover ideas. In any case, be sure the project presents a challenge that requires leadership, but also something that you can do with unskilled helpers, and within a reasonable period of time.



# Life to Eagle

## HOW DO I PREPARE A PROPOSAL

The proposal forms are included in the Eagle Scout Service Project Workbook





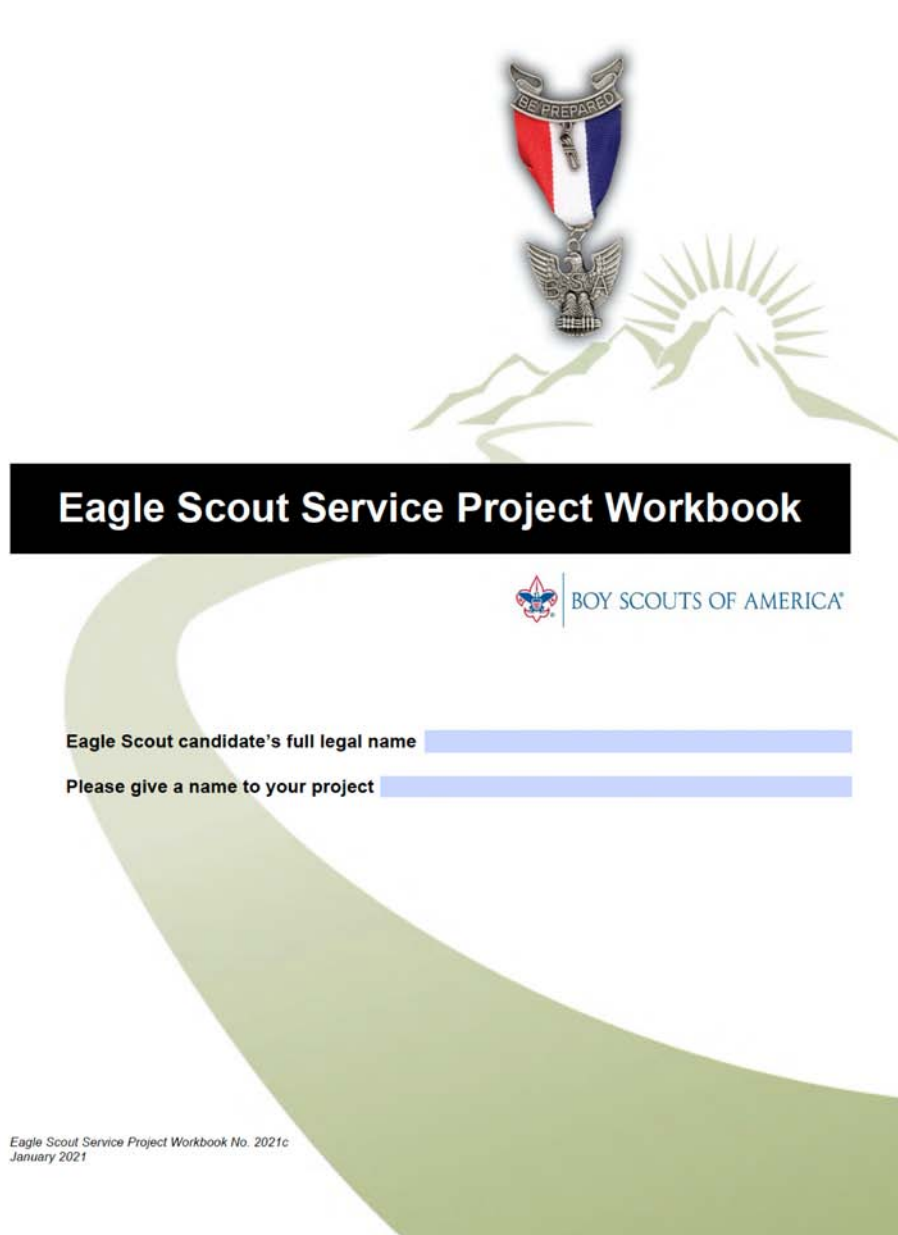
# Life to Eagle

## WHERE CAN I FIND A WORKBOOK?

Visit our Council Website (1BSA.org) – <https://1bsa.org/advancement/>

Please confirm that you have the latest approved version before starting. Scouting is continuously improving and you will need to verify that you have the latest version at the time you start your project.

▣





# Life to Eagle

## Instructions for Preparing Your Proposal

### Meeting the Five Tests of an Acceptable Eagle Scout Service Project

Your proposal must be prepared first. It is an overview, but also the beginnings of planning. It must show your unit leader, unit committee, and council or district that your project can meet the following tests.

1. ***It provides sufficient opportunity to meet the Eagle Scout service project requirement.*** You must show that planning, development, and leadership will take place; and how the three factors will benefit a religious institution, a school, or your community.
2. ***It appears to be feasible.*** You must show the project is realistic for you to carry out.
3. ***Safety issues will be addressed.*** You must show you have an understanding of what must be done to guard against injury, and what will be done if someone gets hurt.
4. ***Action steps for further detailed planning are included.*** You must make a list of the key steps you will take to make sure your plan will have enough details so it can be carried out successfully.
5. ***You are on the right track with a reasonable chance for a positive experience.***

When completing your proposal you only need enough detail to show a reviewer that you can meet the tests above. If showing that you meet the tests requires a lengthy and complicated proposal, your project might be more complex than necessary. Remember, the proposal is only the beginnings of planning. Most of your planning will come with the next step, preparation of your project plan.

If your project does not require materials or supplies, etc., simply mark those spaces "not applicable." As a reminder, do not begin any work, or raise any money, or obtain any materials, until your project proposal has been approved.

**Consider also, that if you submit your proposal too close to your 18th birthday, it may not be approved in time to finish planning and executing the project.**

### Working with Your Project Beneficiary

On the last two pages of this workbook there is an information sheet called, "Navigating the Eagle Scout Service Project." This is for you to print and give to the religious institution, school, or community that will benefit from your efforts. You should do this as part of your first meeting with your beneficiary and use the sheet to help explain how the Eagle Scout service project works. Be sure to read it carefully so you can explain what it says.

"Navigating the Eagle Scout Service Project" will help you communicate a number of things to your beneficiary. For example, it provides thanks and congratulations for accepting the project; and it gives some background, discusses the requirements, and points out the responsibilities connected with approving your project proposal. It also explains that the beneficiary has the right to review, and also to require changes in your project plan.

Again, be sure to read carefully "Navigating the Eagle Scout Service Project" so you will have a full understanding of the role of your beneficiary.

### Next Step: Your Project Plan

Once your proposal is approved, you are **strongly encouraged** to prepare your project plan using the form in this workbook. Doing so increases the likelihood your project will be approved at your Eagle Scout board of review. As you begin preparing it, you should meet with a project coach. Check with the person who handled the approval of your project proposal to learn how coaches are designated in your community.

Your designated coach can help you avoid the common pitfalls associated with Eagle Scout service projects and be a big part of your success. You may also want to talk to your unit leader. There may be adults in your troop who are experts in conducting the kind of project you are planning. It's ok for you to work with them as well. The more coaching you get, the better your results will be.

### Beginning Work on Your Project

Once your proposal has been fully approved and you have finished your project planning, only then, may you begin work on your project.





# Life to Eagle

## What you should know about the project

### Restrictions and Other Considerations

There are no required minimum hours for a project. No one may tell you how many hours must be spent on it.

- Routine labor is not normally appropriate for a project. This might be defined as a job or service you may provide as part of your daily life, or a routine maintenance job normally done by the beneficiary (for example, pulling weeds on the football field at your school).
- While projects may not be of a commercial nature or for a business, this is not meant to disallow work for community institutions, such as museums and service agencies (like homes for the elderly, for example), that would otherwise be acceptable. Some aspect of a business operation provided as a community service may also be considered; for example, a park open to the public that happens to be owned by a business, but primarily benefits the community.
- A project may not be a fundraiser. In other words, it may not be an effort that primarily collects money, even for a worthy charity. Fundraising is permitted only for securing materials and facilitating a project, and it may need to be approved by your council. See “Eagle Scout Service Project Fundraising Application” later in this workbook.
- No more than one Eagle Scout candidate may receive credit for working on the same Eagle Scout service project.
- Projects must not be performed for the Boy Scouts of America, or its councils, districts, units, or properties.

### Risk Management and Eagle Scout Service Projects (See the Guide to Advancement, topic 9.0.2.14)

All Eagle Scout service projects constitute official Scouting activity and thus are subject to Boy Scouts of America policies and procedures. Projects are considered part of a unit's program and are treated as such with regard to policies, procedures, and requirements regarding Youth Protection, two-deep leadership, etc. The health and safety of those working on Eagle projects must be integrated into project execution. Since an Eagle Scout service project is a unit activity, unit leadership has the same responsibility to assure safety in conducting a project as with any other unit activity. The unit leader or unit committee should reject proposals for inherently unsafe projects. The candidate should plan for safe execution, but it must be understood that minors cannot and must not be held responsible for safety concerns. As with any Scouting activity, the Guide to Safe Scouting applies. The “Sweet 16 of BSA Safety” must also be consulted as a planning tool. It can be found at: <https://www.scouting.org/health-and-safety/gss/sweet16/>. The Guide to Safe Scouting may be accessed at <https://www.scouting.org/health-and-safety/gss/>.

### Insurance and Eagle Scout Projects (See the Guide to Advancement, topic 9.0.2.15)

The Boy Scouts of America General Liability Policy provides general liability insurance coverage for official Scouting activities. Registered adult leaders are provided primary coverage. Unregistered adults participating in a Scouting activity are provided coverage in excess of their personal insurance. Every council has the opportunity to participate in the BSA Accident and Sickness insurance program. It provides some insurance for medical and dental bills arising from Scouting activities. If councils do not purchase this, then units may contract for it. In some cases, chartered organizations might provide insurance, but this must not be assumed. Most of these programs provide only secondary coverage, and are limited to registered youth and adults and those interested in becoming members.



# Life to Eagle

## Eagle Scout Service Project Proposal

### Contact Information

*Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders and others in case they want to talk to each other. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.*

#### Eagle Scout Candidate

Name:		Birth date:	
Email Address:		BSA PID number:	
Address:	City:	State:	Zip:
Preferred telephone(s):		Life Board of Review date:	

#### Current Unit Information

Check One: <input type="radio"/> Troop <input type="radio"/> Crew <input type="radio"/> Ship	Unit Number:
Name of District:	Name of Council:

#### Unit Leader

 Check One:  Scoutmaster  Crew Advisor  Skipper

Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email Address:			

#### Unit Committee Chair

Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email Address:			

#### Unit Advancement Coordinator

*(If your unit has one)*

Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email Address:			

#### Project Beneficiary

*(Name of religious institution, school or community)*

Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email Address:			

#### Project Beneficiary Representative

*(Name of contact person for the project beneficiary)*

Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email Address:			

#### Your Council Service Center

Contact Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email Address:			

#### Council or District Project Approval Representative

*(Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)*

Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email Address:			

#### Project Coach

*(Your council or district project approval representative may help you learn who this will be.)*

Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email Address:			



# Life to Eagle

## Eagle Scout Service Project Proposal

### Project Description and Benefit

Briefly describe your project

***Include images on an additional document.***

Tell how your project will be helpful to the beneficiary. Why is it needed?

When do you plan to begin carrying out your project?

When do you think your project will be completed?

Proposal Page C





# Life to Eagle

## Eagle Scout Service Project Proposal

### Giving Leadership

Approximately how many people will be needed to help on your project?

Where will you recruit them (unit members, friends, neighbors, family, others)?

What do you think will be most difficult about leading them?

### Materials

*Materials are things that become part of the finished project, such as lumber, nails and paint.*

What types of materials, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, use basic dimensions such as 2x4 or 4x4.

### Supplies

*Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies and garbage bags.*

What types of supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

Proposal Page D



# Life to Eagle

## Eagle Scout Service Project Proposal

### Tools

*Include tools, and also equipment, that will be borrowed, rented, or purchased.*

What tools or equipment, if any, will you need? You do not need a detailed list, but you must show you have a reasonable idea of what is required.

### Other Needs

*Items that don't fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc..*

What other needs do you think you might encounter?

### Permits and Permissions

*Note that property owners should obtain and pay for permits.*

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take?

Proposal Page E



# Life to Eagle

## Eagle Scout Service Project Proposal

### Preliminary Cost Estimate

You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated materials, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.

Enter your estimated expenses below  
(include sales tax if applicable)

Materials:

Supplies:

Tools:

Other:

Total Costs:

**Fundraising:** Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.

### Project Phases

Think of your project in terms of phases, and list what they might be. The first may be to prepare your project plan. Other phases might include fundraising, preparation, execution and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient. If you have more than 10 phases, attach a separate page with your continued phase list.

1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>
6	<input type="text"/>
7	<input type="text"/>
8	<input type="text"/>
9	<input type="text"/>
10	<input type="text"/>

### Logistics

How will you handle transportation of materials, supplies, tools, and helpers?



# Life to Eagle

## Eagle Scout Service Project Proposal

### Safety Issues

*The Guide to Safe Scouting is an important resource in considering safety issues.*

Describe the hazards and safety concerns of which you and your helpers should be aware.

Read the [Age Guidelines for Tool Usage](#) at Scouting.org

### Project Planning

*You do not have to list every step, but it must be enough to show you have a reasonable idea of how to prepare your plan.*

List some action steps you will take to prepare your project plan. For example, "Complete a more detailed set of drawings."

Proposal Page G





# Eagle Scout Service Project Proposal

**Caution: Using an Adobe or other PDF reader to insert a "signature" can cause this entire document's contents to be locked preventing future edits; make sure you save a copy if any signatures will be inserted digitally.**

<b>Candidate's Promise*</b>		<i>Sign below before you seek the other approvals for your proposal.</i>	
On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 4. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chose as beneficiary.			
Signed		Date	

*\* Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project has been approved.*

<b>Unit Leader Approval*</b>		<b>Unit Committee Approval*</b>	
I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him.		This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.	
Signed		Signed	
Date		Date	
Name (Printed)		Name (Printed)	

<b>Beneficiary Approval*</b>		<b>Council or District Approval</b>	
This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) to which we have agreed. We understand any fund raising the Scout conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required.		I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the <i>Guide to Advancement</i> , No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and share it with the designated project coach.	
Our Eagle Candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries."			
Yes _____ No _____			
Signed		Signed	
Date		Date	
Name (Printed)		Name (Printed)	

*\* While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (\*). Council or district approval, however, must come after the others.*

Remember – a plan is communicating the direction to are heading. That direction can change, and when it does update your plan to the new direction and remember to document the change made. Any changes made after the project has been approved must be documented.

Present your preliminary proposal plan to your Scoutmaster or Eagle Project Coordinator. Your Scoutmaster and Troop Leaders will help you develop your plan into an achievable project. Welcome their ideas, but remember this is your project you must be able to lead it.

Once your plan has been determined, complete the proposal forms neatly within your workbook and present it to your Scoutmaster. This can be printed on either attachments, or the downloaded workbook.

Your Scoutmaster will review your written proposal and if satisfied will ask you to obtain the signature of the (Religious institution, school, or community representative for which your project benefits).

Return the Eagle Project Workbook to your Scoutmaster for their signature and the signature of a Unit Committee member.

You are now ready to request approval from the District.



# Life to Eagle

## HOW TO I REQUEST A PROJECT PROPOSAL APPROVAL IN THE THREE RIVERS DISTRICT?

Ask!

1. Advancement Chairman Contact Info:

□

2. Key Contacts:

□

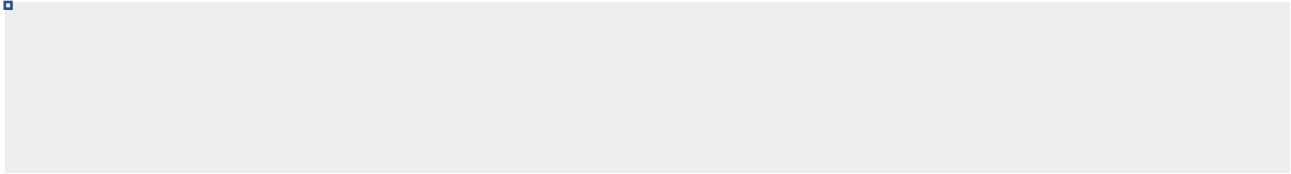
Please don't wait until you're about to turn 18. We understand that there is no Scout Law that addresses procrastination, however, we highly encourage you to do your best at completing this goal in a timely manner, preferably before you reach 18. Delaying until you're about to turn 18 does not provide you with the time needed to gain the experience in properly planning and executing your leadership project

Every Scout Leader who puts on the uniform believes in the scouting program and is committed to doing their best in providing you with a quality program that gives you the opportunity to demonstrate your leadership skills and to be awarded the highest rank in scouting, and they will proudly support you - you have just to ask.



# Life to Eagle

## WHERE CAN A PROJECT APPROVAL OCCUR?



### Remember

Arrive in full uniform (scout pants, shirt, socks) worn correctly. Bring your Eagle Project Workbook with all the required signatures. The District Advancement Committee cannot sign before any of the other approvals.

## HOW A PROJECT APPROVAL SHOULD BE CONDUCTED?

Reference: the Project Approval Checklist - Attachment



# Life to Eagle

## WHEN CAN I WORK ON MY PROJECT?

Technically you cannot work on your project until you have completed the approval process. However, you should keep up with all your hours discussing, sketching, and documenting your plan before and after the project has been approved. Keep a list of names of everyone who took time away from their normal activities to support you on this project.

*Note: As soon as you become a Life Scout you can start planning your Eagle Project. Just remember that this Eagle Project Workbook must be presented with your Eagle Application to the Scout Service Center along with your life ambition, and letters of recommendation. This means that if you do not have the necessary merit badges for rank of Eagle and your project has been completed according to this process, then you must wait and store your Eagle Project Workbook in a safe location. Make copies of your Eagle Project Workbook and store them in separate locations. You have invested a lot of time in this so you need to take the necessary precautions to protect your Eagle Project Workbook*





# Life to Eagle

## PRIDE, LEADERSHIP, WHAT EXAMPLE DO I SET

This report should represent your best effort, at least on par with the kind of work you would present at school for a year long project and would expect an A+ grade on. Remember, this is a once in- a-life time experience, and you need to demonstrate that you are ready to join the top 2% of Scouts who make it to the Eagle rank.

For many who will read your Eagle Project Workbook, including the Eagle Board of Review, this report will be their only way to see what you have done and how it was done. Be sure it clearly shows that you have met the requirements of leadership and community service.

The more information about the project the report contains, the easier it is for them to evaluate your ability to organize, conduct and lead your Eagle project. The cover should show that you are proud of what you have done. It sends a poor message when a Scout submits a report and doesn't even put his name on it. (Have Pride and Show it)

Be sure you identify your Eagle Project Workbook. If you have a view binder, you can make a cover and slip it inside the clear plastic cover. You can also make an insert for the spine that includes your name and troop. The front cover should identify your name and troop, with a title of Eagle Scout Leadership Service Project report, and maybe something about what your project was about. You might even include a picture of the completed project.

Be sure that your final report is in the form of a completed Workbook, as required by the Boy Scout Requirements. Carefully follow the instructions provided about what questions need to be answered in the report. You should be proud of what you have done, and your report should reflect this pride.



# Life to Eagle

## SERVICE PROJECTS (A SCOUTMASTERS NOTE)

To help foster a sense of personal responsibility and citizenship, Scouts are required to participate in a service project approved by their Scoutmaster for the ranks of Tenderfoot, Second Class, First Class, Star, Life, and Eagle.

The time of service must be a minimum of one hour for Tenderfoot, 2 hours for Second Class, 3 hours for First Class, 6 hours for Star and Life. At least three of the 6 hours for Life must be conservation-related; this reflects an increased emphasis on environmental stewardship. Service hours can be done as an individual project or as a member of a patrol or troop. Star and Life service hours may be approved for Scouts assisting on an Eagle Service Project. The Scoutmaster approves any service hour project before it is started.

Life Scout must plan, develop, and provide leadership to others in their Eagle Scout Service Project for any religious institution, school, or their community.

The Eagle service project provides the opportunity for the Eagle Scout candidate to demonstrate the leadership skills they have learned in Scouting. The Life Scout conducts the project outside the sphere of Scouting. This means all his resources can be called upon to help (Community, Family, Scouts, ... )

## SCOUTMASTER'S APPROVAL

When a Scoutmaster signs the Eagle Project Workbook what does that mean? To the Eagle Board it denotes that the Scoutmaster feels this project has been completed and the Scout has demonstrated Scout Spirit by living by the Scout Oath and Law is their daily life.



# Life to Eagle

## How Can Parents Help

### Encouragement

One of the most important things you can do as a parent is to provide encouragement. Many Scouts get discouraged or distracted. They may feel pressure from their peers that Scouting isn't "cool". You can encourage your scout, and remind them that earning the Eagle Scout rank will be an significant accomplishment that few are able to achieve. Eagle Scout traits are known around the world, doors open for Eagle Scouts. Colleges, Scholarships, Military rank is higher when entering, and employers look for "Eagle Scout" on a resume. Your Scout must make the decision to reach for this accomplishment, and your support and encouragement often makes the biggest difference. Help your Scout set deadlines, time tables, and goals so they do not run out of time to complete the process.



# Life to Eagle

## How Can Parents Help

### Finding a Project

When your Scout is ready to find a project, help them to evaluate ideas in light of their skills and interests. Whatever they choose to do, they will have to teach a group of youth how to carry out the project. If your Scout has worked with tools all their life, a construction project might be a good choice. If they are a computer expert, they might consider using those skills. If they have a green thumb, a landscaping project might be the best choice. Suggest to your Scout that they talk to other Eagle Scouts, visit the Council Advancement Committee web site for ideas, and talk with your Scout leaders. The restrictions on what makes an acceptable Eagle project are detailed in the Eagle Scout Leadership Service Project Workbook. If your Scout has a question, have them call the District Advancement Chairman.

### Learning the Skills Needed to Carry Out the Project

Your Scout may need to learn new skills. You can help your Scout find people who can help them learn these skills. Remember that they will need to understand these skills well enough to teach others while leading the project. You may have skills and information that your Scout needs. Other Scout leaders or parents may be able to help your Scout. In some cases your Scout may need to contact a professional for help. The library is always a good source of information, from basic construction to landscaping and horticulture to designing events for younger children. Remind them to keep up with the hours spent researching and learning. Recommend a log sheet (Date, Task, Hours)

### Writing the Proposal

Once your Scout has decided on a project, and learned the skills – they are ready to plan, develop, and lead the project. After they have prepared the preliminary proposal, you are allowed to help with the grammar, spelling, formatting, and editing. Make sure your Scout has followed the instructions carefully.





# Life to Eagle

## How Can Parents Help

### Writing the Report

Here again, you can help with encouragement, review, and provide ideas for improvement. Help your Scout to be sure they have covered all the points listed in the Workbook under “Project Report”. Remind your Scout that this report is a key piece in demonstrating that they should be one of that top 2%. It should be the kind of report your child would turn in at school for a yearlong project with the expectation of receiving an A+ grade. For the Eagle Board of Review members, this is the only exposure they have to the project and the basis for evaluating how the project was carried out, and your Scout’s ability to demonstrate leadership.

### Understanding the Proposal

Your Scout should be able to tell to you, step by step, what the boys and adults working on the project will be doing. Your Scout will be leading the project. The other Scouts working with your Scout probably will know much less about how to carry out the project than your Scout does. You can take your Scout through the project step by step. Ask questions such as: “On the first day of your project you are at your site, you have a pile of materials and tools, and a group of youth are ready to work. What do you tell them to do?” “How should they do it (remember these are youth, not skilled craftsmen)?” “What next?” And so forth through the entire project to completion. Ask, “when you go to buy the materials, exactly what materials, types, sizes, and quantities will you buy?” All these details should be laid out fully in the Workbook project plan details. Also, don’t forget to list all the tools, and equipment needed for this project and where this equipment will come from. If you see any questionable equipment that may not be available on the date needed, ask your Scout to follow-up on that equipment to confirm its availability or have a backup plan if the equipment does not show-up. These are the same types of questions your Scout may be asked when they submit the proposal to their Scoutmaster for approval.



# Life to Eagle

## How Can Parents Help

### Transportation

You may need to be involved with transportation. Only adults can operate dangerous tools and machinery. Beyond these few specific activities, the most helpful thing you can do is to bring a lawn chair and a good book. Stay close enough that you can be reached in an emergency, but far enough away that your Scout or the workers are not tempted to turn to you with questions that your Scout should answer. Remember that you are a safety net, and if the resources are not available to provide the necessary labor needed, you can offer your assistance to help, provided you allow your Scout to provide the necessary leadership for the project. This may seem confusing, use your best judgment based on the size and complexity of your Scout's project.

### Recognition

While your Scout and the troop are planning the Eagle Court of Honor, work with them to help make this event have the importance and lasting significance to your child that is appropriate for the accomplishment they have achieved. If your child is not sure what they want, ask them to talk to other Eagle Scouts and troop leaders about what they have done for an Eagle court of honor. For more ideas, go the District website ([3Rivers1BSA.org](http://3Rivers1BSA.org)). Please do not miss this wonderful opportunity for those who have seen your child grow and watch your child reach the highest level in Scouting. They would like to express their pride, and your Scout should hear, see and feel this pride.







# Life to Eagle

[Grid of boxes for name entry]

**REQUIREMENT 4.** While a Life Scout, serve actively in your unit for a period of six months in one or more of the following positions of responsibility. List only those positions served after Life board of review date.

**Scout troop.** Patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor, webmaster, outdoor ethics guide

**Venturing crew.** President, vice president, secretary, historian, den chief, treasurer, guide, quartermaster, chaplain aide, outdoor ethics guide

**Sea Scout ship.** Boatswain, boatswain's mate, purser, yeoman, storekeeper, crew leader, media specialist, specialist, den chief, chaplain aide

**Lone Scout:** Leadership responsibility in your school, religious organization, or club, or elsewhere in your community

Date of Life Scout board of review [Month] [Day] [Year]

Position \_\_\_\_\_ FROM [Month] [Day] [Year] TO [Month] [Day] [Year]

Position \_\_\_\_\_ FROM [Month] [Day] [Year] TO [Month] [Day] [Year]

**REQUIREMENT 5.** While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the Eagle Scout Service Project Workbook, No. 512-927, in meeting this requirement.

Project name: \_\_\_\_\_ Date project finished [Month] [Day] [Year]

Grand total of hours: \_\_\_\_\_ (from Eagle Scout Service Project Workbook—for statistical purposes only)

**REQUIREMENT 6.** While a Life Scout, participate in a unit leader conference.

Date conference was held [Month] [Day] [Year]

**CERTIFICATION BY APPLICANT.** On my honor as a Scout, Venturer, or Sea Scout all statements on this application are true and correct. All requirements, with the exception of my board of review, were completed prior to my 18th birthday.\* In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.

Signature of applicant \_\_\_\_\_ Telephone \_\_\_\_\_ Date [Month] [Day] [Year]

\*Or the date established by an extension of time granted by the National Council (see the Guide to Advancement, section 9.0.4.0). The completion date does not apply to Scouts registered beyond the age of eligibility as provided for in the Guide to Advancement, section 10.0.0.0.

**UNIT APPROVAL** (personal signatures required)

Signature of unit leader \_\_\_\_\_ Telephone \_\_\_\_\_ Date [Month] [Day] [Year]  
Scoutmaster, Advisor, or Skipper

Signature of unit committee chair \_\_\_\_\_ Telephone \_\_\_\_\_ Date [Month] [Day] [Year]

**BSA LOCAL COUNCIL VERIFICATION.** According to the records of this council, the applicant is a registered member of this unit and this application is approved as accurate.

Signed \_\_\_\_\_ Position \_\_\_\_\_ Date [Month] [Day] [Year]

**REQUIREMENT 7.** Successfully complete your board of review for the Eagle Scout rank. The applicant appeared before the Eagle Scout board of review on this date, and this application was approved.

Signature of Eagle Scout board of review chair \_\_\_\_\_ Signature of council/district board representative (if applicable) \_\_\_\_\_

I certify that all procedures, as outlined in the Guide to Advancement, have been followed. I approve this application.

Scout executive \_\_\_\_\_ Date [Month] [Day] [Year]

Presentation of the rank may not be made until the Eagle Scout credentials are received by the BSA local council.



**NATIONAL EAGLE SCOUT ASSOCIATION.** As an Eagle Scout, you may now join the National Eagle Scout Association, a fellowship of the top achievers of the Boy Scouts of America. Join TODAY at [www.NESA.org](http://www.NESA.org).

NESA membership fees go toward the production of the award-winning quarterly *Eagle's Call*, networking opportunities for Eagle Scouts, and support of NESA's many programs such as providing college scholarships.

Lifetime NESA members are eligible to purchase the NESA life member square knot at their local Scout shops. It is the same as the Eagle Scout knot, but with a silver border, and it replaces the Eagle square knot on the uniform.

Please use the most current application found at [www.scouting.org/media/forms.aspx](http://www.scouting.org/media/forms.aspx).





# Life to Eagle

## Eagle Rank Application

### Eagle Rank Requirements

1. Be active in your troop and patrol for at least 6 months as a Life Scout.
2. Demonstrate that you live by the principles of the Scout Oath and Law in your daily life. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.
3. Earn a total of 21 merit badges (10 more than you already have), including the following:
  - a) First Aid
  - b) Citizenship in the Community
  - c) Citizenship in the Nation
  - d) Citizenship in the World
  - e) Communications
  - f) Personal Fitness
  - g) Emergency Preparedness 0 R Lifesaving
  - h) Environmental Science
  - i) Personal Management
  - j) Swimming 0 R Hiking 0 R Cycling
  - k) Camping, and
  - l) Family Life \*



# Life to Eagle

## Eagle Rank Application

4. While a Life Scout, serve actively for a period of 6 months in one or more of the following positions of responsibility:

### Scouts BSA

- Patrol leader,
- Assistant senior patrol leader,
- senior patrol leader,
- Troop guide,
- Order of the Arrow troop representative,
- den chief,
- scribe,
- librarian,
- historian,
- quartermaster,
- junior assistant Scoutmaster,
- chaplain aide,
- instructor,
- webmaster,
- outdoor ethics guide

### Venturing crew.

- President,
- vice president,
- secretary,
- historian,
- den chief,
- treasurer,
- guide,
- quartermaster,
- chaplain aide,
- outdoor ethics guide

5. While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the *Eagle Scout Service Project Workbook*, No. 512-927, in meeting this requirement.

**Note: As of Jan 2022 BSA publication No, 2021c is the latest version**



# Life to Eagle

## Eagle Rank Application

**REQUIREMENT 6.** While a Life Scout, participate in a unit leader conference.

**CERTIFICATION BY APPLICANT.** On my honor as a Scout, Venturer, or Sea Scout all statements on this application are true and correct. All requirements, with the exception of my board of review, were completed prior to my 18th birthday.\*

In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your **ambitions and life purpose** and a **listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills**. Include honors and awards received during this service.

**REQUIREMENT 7.** Successfully complete your board of review for the Eagle Scout rank.

Note: All requirements must be completed before a candidate's 18<sup>th</sup> birthday. The Eagle Scout board of review can be held after the candidate's 18<sup>th</sup> birthday.

If you have a permanent physical or mental disability, you may become an Eagle Scout by qualifying for as many required merit badges as you can and qualifying for alternative merit badges for the rest. If you seek to become an Eagle Scout under this procedure, you must submit a special application to your local council service center. Your application must be approved by your council advancement committee before you can work on alternative merit badges.

Presentation of the rank may not be made until the Eagle Scout credentials are received by the BSA local council. Typically less than 2 weeks



# Life to Eagle

## Eagle Rank Application

### EAGLE SCOUT APPLICATION NOTES:

Get an Eagle Scout application from 1BSA.org.

Make a photocopy to do your work on, and do not fill out the final application until after the Scoutmaster Conference.

The Scoutmaster will help you fill out the application at the Scoutmaster Conference.

You'll need the dates for every merit badge (your Scoutmaster can provide these if your records come up short).

You will need the names of those you want to write letters of recommendation for you.

The Scoutmaster will help you on application - requirement 6 (ambitions/life purpose, positions of leadership and honors & awards).

After the Scoutmaster Conference, fill out the final application, sign it, and take it to the Committee Chairman and Scoutmaster for their signatures. The Scoutmaster (or you) will then bring the Eagle Scout Workbook to the Birmingham Scout Service Center, where they will check all information and dates. If everything is O K, they make 1 copy of the file and notify the District Advancement Chairman. The District Advancement Chairman will stop by the Service Center and pick up the Eagle Scout Workbook along with the letters of Recommendation (See below).

If anything is not O K, the Scout Service Center will send it back to the Scoutmaster for correction with a letter stating what specifically is needed and why. If the workbook is sent back, the letters of Recommendation will remain with the District Advancement Chairman, or with the Scout Service Center.

Phone the Council office after a week to verify if your application has been sent to the District Advancement Chairman





# Life to Eagle

□ **REQUIREMENT 2.** As a Life Scout, demonstrate that you live by the principles of the Scout Oath and Scout Law in your everyday life and tell how you have done your duty to God. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.

	Name	Address	Telephone	Email
Parents/guardians	_____	_____	_____	_____
Religious	_____	_____	_____	_____
Educational	_____	_____	_____	_____
Employer (if any)	_____	_____	_____	_____
Two other references	_____	_____	_____	_____

## LETTERS OF RECOMMENDATION

Must list all six (five if not employed). If not affiliated with an organized religion, then the parent or guardian provides this reference. There are no restrictions on who the Scout may list as the two other references. The candidate may list anyone, including parents or guardians not previously listed, other relatives, Scout leaders including those from the candidate's unit, or other Scouts and friends. There is no requirement that any of the references be 21 years of age or older.

You need to select who you want to have these letters from. Provide each of them with a letter/memo requesting a "letter of recommendation" along with a copy of the Scout Oath, and Scout Law. You should give them a firm deadline to return the letters (about a week after the Scoutmaster Conference would be good).

Either have them send the letters directly to Eagle Board of Review Chairman, or collect them yourself in **sealed** envelopes. You will turn them in with your Eagle Workbook to the Scout Service Center.

**You should not have access to read any of these letters, they are for the Eagle boards use only (They must be in sealed envelopes)**

The letters should demonstrate that others see you living by the Scout Oath and Law in your daily life and how you have done your duty to God.

Recommendation Letters from

- Parent/guardian
- Religious Leader (Minister) – If not affiliated with a organized religion, then parent or guardian provides this reference. Include how candidate has done their duty to God.
- School (Teacher or Principal who knows you well)
- Employer (if any)

Plus Others of your choice who know you well (close neighbors, Scout Leaders, ...)



# Life to Eagle

## EAGLE SCOUT BOARD OF REVIEW

Reference: The District Eagle Board of Review found on [3Rivers1BSA.org](http://3Rivers1BSA.org)

Note for Scout: Remember you are presenting yourself as an Eagle Scout candidate before an Eagle board. They must determine your attitude concerning Scouting and its principles by the material you have presented, by the letters of recommendations, and by the way you present yourself.

You should do your best to set the example that you feel an Eagle Scout sets. Think of this as practice for a job interview. Dress appropriately; conduct yourself according to the Scout law. It's ok if you don't know the answer to a question, just say so - a Scout is Trustworthy.

You must be in complete uniform, and be able to recite the Scout Law and Oath in a manner suitable of an Eagle Scout. You know the drill. This is what you have been preparing for since you joined Boy Scouting. Your Scouting program has been teaching you for years the Scouting Principles, Scouting Skills, Leadership Styles and what Showing Scout Spirit means.

Remind your Scoutmaster of the location, date, and time of your Eagle Board.

Your Scoutmasters or a suitable adult leader from your troop is required to introduce you before the board. Remind him, as he as reminded you before, to show up in full uniform; however, this is not required for the adult leader but highly recommended.

You are ready, relax. Invite your parents to wait outside the board while the Eagle Board is being conducted. They will be proud to hear - - -

"Congratulations - your child has reached the rank of Eagle Scout"



# Life to Eagle

## Attachments

<u>12 Steps from Life to Eagle</u>	<u>p.36-37</u>
<u>Eagle Scout Project Approval Checklist</u>	<u>p.38</u>
<u>Letters of Recommendation</u>	<u>p.39-44</u>
<u>Life Ambition</u>	<u>p.5-46</u>



# Life to Eagle

## The 12 Steps from Life to Eagle

The following 12 steps have been outlined to ensure a smooth procedure for the Scout, the unit leadership, the local council, and the volunteers who are to conduct the board of review. Eagle candidates should share these steps with their unit leader so that they can fully understand the procedures that must be followed.

1. In order to advance to the rank of Eagle, while a Life Scout, a candidate must complete all the requirements of active tenure; Scout spirit; any remaining merit badges; positions of responsibility; planning, developing, and providing leadership to others in a service project; and the Scoutmaster conference.
2. Using the Eagle Scout Leadership Service Project Workbook, the candidate must select his Eagle service project and have the project concept approved by his unit leader, his unit committee, and the benefactor of the project, and reviewed and approved by the council or district advancement committee. This workbook must be used in meeting this requirement.
3. It is imperative that all requirements for the Eagle Scout rank except the board of review be completed prior to the candidate's 18th birthday. When all requirements except the board of review for the rank of Eagle, including the leadership service project and Scoutmaster conference, have been completed, the enclosed Eagle Scout Rank Application must be completed and sent to the council service center promptly. (Youth members with disabilities should meet with their unit leader regarding time extensions.)
4. The application should be signed by the unit leader at the proper place. The unit committee reviews and approves the record of the Eagle candidate before the application is submitted to the local council. If a unit leader or unit committee fails to sign or otherwise approve an application, the Eagle candidate may still be granted a board of review. The failure of a unit leader or unit committee to sign an application may be considered by the board of review in determining the qualification of the Eagle candidate.
5. The Eagle Scout Leadership Service Project Workbook, properly filled out, must be submitted with the application.
6. When the completed application is received at the council service center, its contents will be verified and the references contacted. The Scout shall have listed six references (five if no employer, and parent if no organized religious association). The council advancement committee or its designee contacts the references on the Eagle Scout Rank Application by letter, form, or telephone checklist. (The council determines the method or methods to be used.) The candidate should have contacted those individuals listed as references before including their names on the application. If desired by the council, the candidate may be asked to deliver a blank reference form and envelopes to the listed references. The candidates should not be involved personally in transmitting any correspondence between persons listed as references and the council service center or advancement committee. If the initial reference letter or form is not returned to the council in a timely manner, the council advancement committee must make direct contact with the reference(s) listed on the Eagle Scout Rank Application on its own, by follow-up letter, phone contact, or other methods as it chooses. The candidate shall not be required to make a follow-up contact with the reference or submit other reference names. A Scout cannot have a board of review denied or postponed because the council office or council advancement committee does not receive the reference letter forms he delivered.
7. After the contents of an application have been verified and appropriately signed, the application, Eagle Scout Leadership Service Project Workbook, and references will be returned from the council service center to the chairman of the Eagle board of review so that a board of review may be scheduled. Under no circumstances should a board of review be scheduled until the application is returned to the chairman of the Eagle board of review. Reference checks that are forwarded with the application are confidential, and their contents are not to be disclosed to any person who is not a member of the board of review.





# Life to Eagle

8. The board of review for an Eagle candidate is composed of at least three but not more than six members. One member serves as chairman. Unit leaders, assistant unit leaders, relatives, or guardians may not serve as members of a Scout's board of review. The board of review members should convene at least 30 minutes before the candidate appears in order to review the application, reference checks, and leadership service project report. At least one district or council advancement representative must be a member of the Eagle board of review if the board of review is conducted on a unit level. A council or district may designate more than one person to serve as a member of Eagle boards of review when requested to do so by the unit. It is not required that these persons be members of the advancement committee; however, they must have an understanding of the importance of the Eagle board of review.

9. The candidate's unit leader introduces him to the members of the board of review. The unit leader may remain in the room, but does not participate in the board of review. The unit leader may be called on to clarify a point in question. In no case should a relative or guardian of the candidate attend the review, even as a unit leader. There is no set of questions that an Eagle candidate should be asked. However, the board should be assured of the candidate's participation in the program. This is the highest award that a Scout may achieve and, consequently, a thorough discussion of his successes and experiences in Scouting should be considered. After the review, the candidate and his unit leader leave the room while the board members discuss the acceptability of the candidate as an Eagle Scout. **The decision must be unanimous.** If the candidate meets the requirements, he is asked to return and is informed that he will receive the board's recommendation for the Eagle Scout rank. If the candidate does not meet the requirements, he is asked to return and told the reasons for his failure to qualify. A discussion should be held with him as to how he may meet the requirements within a given period. Should the applicant disagree with the decision, the appeal procedures should be explained to him. A follow-up letter must be sent to the Scout confirming the agreements reached on the action(s) necessary for the advancement. If the Scout chooses to appeal, the board should provide the name and address of the person he is to contact. (See "Appealing a Decision" in *Advancement Committee Policies and Procedures*, No. 33088.)

10. Immediately after the board of review and after the application has been appropriately signed, the application, the service project report, references, and a properly completed Advancement Report are returned to the council service center.

11. When the application arrives at the council service center, the Scout executive signs it to certify that the proper procedure has been followed and that the board of review has recommended the candidate for the Eagle Scout rank. This workbook and references are retained by the council. The workbook may be returned to the Scout after council approval. **Only the Eagle Scout Rank Application is forwarded to the national Eagle Scout Service.**

12. The Eagle Scout Service screens the application to ascertain information such as proper signature, positions of responsibility, tenure between ranks, and age of the candidate. Any item not meeting national standards will cause the application to be returned for more information. If the application is in order, the Scout is then certified as an Eagle Scout by the Eagle Scout Service on behalf of the National Council. Notice of approval is given by sending the Eagle Scout certificate to the local council. The date used on the certificate will be the date of the board of review.

The Eagle Award must not be sold or given to any unit until after the certificate is received by the council service center. The Eagle Scout court of honor should not be scheduled until the local council receives the Eagle Scout rank credentials. After earning the Eagle Scout Award, a Scout may work to earn Eagle Palms. An Eagle Palm or Palms must be earned before the Scout's 18th birthday. Palms must be earned one at a time, in the order of Bronze, Gold, and then Silver. Each Palm level can only be earned after a three-month tenure since earning the last Palm and by satisfactory completion of all of the other requirements for the next Palm.



# Life to Eagle

## Greater Alabama Council Checklist for District/Council Eagle Scout Project Approval

Scouts Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Unit #: \_\_\_\_\_

\*District Reviewers: \_\_\_\_\_, \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

### **Preliminary: These Must be completed prior to the District/Council Project Review.**

- Scout Dressed in Class A uniform?
- Using Eagle Scout Service Project Workbook (Life to Eagle Packet, #18-927)
- Signature of the representative from organization to benefit? (Workbook page 2)
- Signature of Scoutmaster or Unit Eagle Coordinator? (Workbook page 3)
- Signature of Unit Committee representative? (Workbook page 3)

### **Project Description:**

- Complete description of the project?
- Does the group to benefit qualify? \_\_\_ Who will indirectly benefit? \_\_\_\_\_
- Complete description of benefit provided to the group identified?

### **Planning Details:**

- Complete description of the present conditions? (Pictures, maps, drawings, or sketches as appropriate)
- Methods used to complete the project
  - How will the project work be organized?
  - How will the Scout demonstrate leadership? (any)
- Materials required for the project:
  - Complete list of necessary materials? (Breakdown of the materials and amount of each needed)
  - Where will the Scout secure the materials? (Retail outlets, organizations, benefiting group, etc.)
  - How much will the materials cost?
  - How will funding to pay for the material be secured? (Fundraiser, donations, benefiting group, etc...)
- Resources required for the project:
  - Complete list of all the resources necessary (tools, electricity, transportation, etc...)
  - Where will the Scout secure the resources? (Provided by self, friends, Scout unit, benefiting group, etc...)
- Project helpers (people) necessary to complete the project:
  - List of the number of people needed and when? (Schedule of personnel requirements based on project workload)
  - Where does the Scout plan to get the people? (Scout unit, friends, schoolmates, family, etc...)
- Time Schedule
  - Has the Scout set dates for working on the project, and are these dates realistic?
  - What are the contingency plans in case the dates don't work out? (Inclement weather, missing materials, etc...)
- Safety considerations:
  - Hazards involving the worksite, materials, tools, and weather? (Including sun/rain protection, power tools)
  - Availability of first aid supplies and access to emergency services?
  - Who will provide water and food? (Will workers who neglect to bring water have access to it?)
  - Are restroom and, or wash facilities available? (If not, do they need them?)

### **Actions of the District Review Team**

- Project approved (Y/N). If not ensure Scout has a complete understanding of what he needs to add or change.
- Copy of Project Workbook attachments provide by Scout? If no, when does the Scout promise to send it?

\* Project Reviewers must be on the District or Council Advancement Committee.



# Life to Eagle

## Letters of Recommendation



Troop \_\_\_\_\_  
Boy Scouts of America

\_\_\_\_\_

Eagle Adviser

Phone: \_\_\_\_\_

**CONFIDENTIAL**  
**EAGLE SCOUT REFERENCE**

*The **Eagle** Candidate is not to take  
possession of this **letter** after it is written.*

See additional attached page(s) (if any)

FOR: \_\_\_\_\_

FROM: \_\_\_\_\_



# Life to Eagle

## Letters of Recommendation

### Troop \_\_\_\_, out of \_\_\_\_\_, Alabama Eagle Scout Letter of Recommendation

*An **Eagle Scout** candidate must demonstrate that they are living by the principles of the **Scout Oath**, and Law in his daily life and are doing their duty to God.<sup>2</sup>*

*In this regard, the candidate has indicated that you know him personally, and that you would be willing to provide a **letter** of recommendation on his behalf. On the reverse side of this **letter**, there is a copy of the **Scout Oath** and Law for your reference in preparing the **letter**. Please note that the contents of the **letter** will **NOT** be shown to or discussed with the candidate, nor with anyone not a member of the **Eagle Scout Board of Review** without your permission. Of course, you are free to discuss the information with the candidate, if you so desire, but you are under no obligation to do so. **Return in a Sealed Envelope!***

See additional attached page(s) (if any)

#### Dear Eagle Board of Review:

[Large blue rectangular area for writing the letter of recommendation]

See additional attached page(s) (if any)

Name & Date

Signature and Telephone/email address





# Life to Eagle

## Letters of Recommendation

*(Print this page on reverse of all Letters of Recommendation)*

### **Instructions to Scout:**

*Everyone you listed on your **Eagle** application in requirement #2 should write a recommendation **letter**.*

*The **Letter** of Recommendation is confidential.*

### **Instructions to Recommend Writer:**

*This **letter** of recommendation should be based upon your personal interaction with the **Eagle Scout** candidate and should take into consideration your observance of how he exemplifies the points listed below in the **Scout** Oath and the **Scout** Law and how you feel the Eagle Scout candidate has done their **duty to God**.. If you need more space than is provided on this sheet, you may attach additional pages.*

*Please address and send your **letter** to the Troop **Eagle** Advisor designated on the enclosed envelope.*

***The letter should not be given to the Scout.** If you would like the **Scout** to have this **letter** after the **Eagle** Board of Review, you can check the box on the first page and it will be returned to him after his **Eagle** Board of Review.*

*Thank you for taking time to write this **letter**.*



# Life to Eagle

## Letters of Recommendation

### *The Scout Law*

**TRUSTWORTHY.** A **Scout** tells the truth. Keeps promises. The **Scout** Law; is a Part of the candidate's code of conduct. People can always depend on the candidate to help other people at all times;

**LOYAL.** A **Scout** is true to their family, friends, **Scout** leaders, school, nation, mentally awake, and morally straight.

**HELPFUL.** A **Scout** is concerned about other people. The candidate willingly volunteers to help others without expecting payment or reward.

**FRIENDLY.** A **Scout** is a friend to all. The candidate is a brother/sister to other Scouts. The candidate seeks to understand others. The candidate respects those with ideas and customs that are different from their own.

**COURTEOUS.** A **Scout** is polite to everyone regardless of age or position. The candidate knows that good manners make it easier for people to get along together

**KIND.** A **Scout** understands there is strength in being gentle. The candidate treats others as they would like to be treated. The candidate does not harm or kill anything without reason.

*See additional attached page(s) (if any)*  
**OBEDIENT.** A **Scout** follows the rules of his family school, and troop. The candidate obeys the laws of the community and country. If the candidate thinks these rules and laws are unfair, they try to have them changed in an orderly manner rather than disobey them.

**CHEERFUL.** A **Scout** looks for the bright side of life. The candidate cheerfully does tasks that come their way. The candidate tries to make others happy.

**THRIFTY.** A **Scout** works to pay his way and to help others. The candidate saves for the future. The candidate protects and conserves natural resources. The candidate carefully uses time and property.

**BRAVE.** A **Scout** can face danger even if he is afraid. The candidate has the courage to stand for what he thinks is right even if others laugh at them or threaten them.

**CLEAN.** A **Scout** keeps their body and mind fit and clean. The candidate goes around with those who believe in living by these same ideals. The candidate helps keep their home and community clean.

**REVERENT.** A **Scout** is reverent toward God. The candidate is faithful in their religious duties. The candidate respects the beliefs of others.



# Life to Eagle

Letters of Recommendation

Life to Eagle

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Seminar

## Scout Oath

**On my honor I will do my best,  
To do my duty to God and my country,  
and To obey the Scout Law,  
To help other people at all times,  
To keep myself physically strong,  
mentally awake, and morally straight.**

See additional attached page(s) (if any)



# Life to Eagle

## Letters of Recommendation

### 9.0.1.7 References Contacted <sup>1</sup>

Council advancement committee members—or others designated—have the responsibility to secure recommendations from the references appearing under requirement 2 on the Eagle Scout Rank Application. This may be done by letter, form, or phone call. For reasons of privacy and confidentiality, electronic submissions are discouraged.

It is acceptable to send or deliver to the references an addressed envelope with instructions, and perhaps a form to complete.

Scouts may assist with this, but that is the limit of their participation.

Scouts are not responsible for follow-through or any other aspect of the process.





# Life to Eagle

## Statement of your ambitions and life purpose

In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose.

Include a listing of positions held, especially those which you demonstrated leadership skills.

- religious institution,
- school,
- camp,
- community,
- or other organizations,

Include honors and awards received.

### Life Purpose - Ambitions

**Life Purpose** - Not as easy as it sounds. If you ask someone what their life purpose is most will struggle. Take a moment and reflect on what brings you joy and what you would love to accomplish in your lifetime. Your life purpose will direct your goals in life.

**Ambition** - What would you like to be when you grow-up, this is the question many of us are still trying to answer, so don't feel bad if you are unsure but share what you would like to do knowing that it may change as you learn more about the opportunities life has for you.

Start off with what would you like to be?

*A famer, doctor, welder, inventor, minister, lawyer, teacher, policeman, fireman, veterinary, social worker, serve in the arm forces, engineer.*

Now share some thoughts on how you plan to reach your life ambition.

*Go to college, trade school, get a job working for?, ...*



# Life to Eagle

Statement of your ambitions and life purpose

## Eagle Scout Letter of Ambition and Life Purpose

From:  
Unit:  
Date:



To Whom It May Concern.

Starting my scouting adventure as a Cub Scout I have come a long way since earning my first badge. As I grew older and moved from Cub Scouting to Scouts BSA I began to take on new responsibilities and learn new things.

□

Describe some of the experiences you've had in Scouting, your Leadership positions, and Awards.

□

Describe what you have learned about yourself as a leader

□

Describe your short term goals

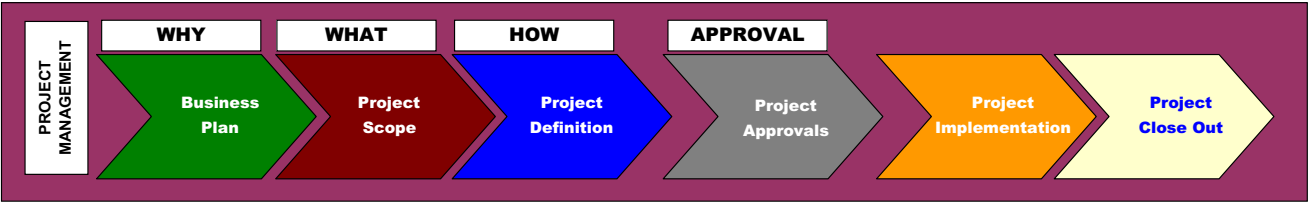
□

Describe your longer-term goals; career choices, activities



# Life to Eagle

**PROJECT MANAGEMENT - WORK FLOW PROCESS**  
vs  
**EAGLE SCOUT LEADERSHIP WORKBOOK - WORK FLOW PROCESS**



	Who will benefit from your Project	Project Description	Project Details	Approval Signatures	Carrying Out The Project	Changes, Approvals for Completed Project
LEADERSHIP WORKBOOK PLAN YOUR WORK - WORK YOUR PLAN	Describe the group that will benefit from your project and why they will benefit.	<b>Communicate Your Goals</b>  <b>I plan to:</b> <b>List Activities (Paint, Build, Design, Prepare...)</b>	<b>Describe the Present Condition.</b>  <b>List (1) Materials, (2) Supplies, and (3) Resources</b>  <b>Estimate the Cost and Describe how the funds will be obtained.</b>  <b>Describe any safety hazards you might face - explain how to will ensure the safety of your team</b>  <b>If your Project is done in phases - describe each phase in detail.</b>	<b>HOLD POINT</b> <b>YOU CANNOT PROCEED WITH YOUR LEADERSHIP PROJECT UNTIL YOU HAVE ALL THE REQUIRED APPROVALS</b>	<b>Record Your Progress. Hours spend planning - and carrying out your Project. List those who worked on your Project (Days and hours worked) and the total length of time others assisted on Your Project.</b>	<b>Measures of success</b> <b>1. Safety First</b> <b>2. Budget</b> <b>3. Schedule</b> <b>4. Customer Satisfaction</b>
	<b>Recruit Your Project Team and Communicate your Goals to them.</b>	<b>BEFORE PHOTOS</b>	<b>DURING &amp; AFTER PHOTOS</b>			

- 1**  
**Materials (Wood, nails, paint, etc.)**

- 2**  
**Supplies/Tools (Paint Brushes, wheel barrow, saw...)**

- 3**  
**Resources (Power, Water) (Labor) any Special Skills**

**Integrated Teams - definition**

- The right people, engaged at the right time, doing the right things
- Clarity in accountability
- Clarity in roles and responsibilities
- Authority to make decisions for functions

“Process is an enabler to achieve an outcome; it is not the desired outcome.”

Steve Bennett, CEO Intuit  
(former GE Executive)





# LIFE TO EAGLE SEMINAR

