

PREPARED ESPECIALLY FOR:

FOR THE POSITION OF: District training chair

KEY MEETING DATES: Council coordinated meetings
District committee meetings
Training courses (as needed)

POSITION CONCEPT: Responsible to the program chair for the training of district volunteers at all levels (unit, district) by coordinating the efforts of the district training committee and maintaining the high standards for all training courses offered. Training is one of the critical issues to developing and conducting quality programs at all levels.

PRINCIPAL RESPONSIBILITIES:

1. Encourage and assist in planning and implementing a total leadership growth and development plan for all leaders, regardless of position.
2. Select, recruit, and train trainers for district training events.
3. Plan, coordinate, and schedule effective, year-round leadership training programs using the most current training materials of the Boy Scouts of America.
4. Help conduct or coordinate council training events, which might include Wood Badge, Boy Scout Leader Outdoor session, Webelos Leader Outdoor Training, National Youth Leader Training, and Chartered Organization Representative Training.
6. Approve applications for training recognition and service awards.
7. Develop procedures for evaluating the effectiveness of the district's leadership training program.
8. Promote and support out-of-council training events, such as Philmont, area, and regional conferences.
9. Ensure that backup training records are maintained in the local council service center.
10. Coordinate the completion of unit training inventories.
11. Complete and maintain an inventory of training supplies and materials.
12. Meet (as needed) with the council training chair at the council's coordinated meetings to plan and coordinate training courses and monitor achievement of council and district goals.
13. Promote all on-line training through the Online Learning Center.
14. Give special assistance in the training of new unit leaders.
15. Work to ensure improvement in the Journey to Excellence training criterion.